

DCS Parent Council Meeting  
Tuesday September 13, 2022 – 6:30p.m.  
~ Meeting Minutes ~

**Attendance:**

Sue Byers, Melanie Shaw, Ashley James, Karla Graungaard, Jessica Richmond, Angela Bontes, Jessica Rainville, Stacey Ramsden, Kate Gover, Torie O'Neill, Carrie Hopper

**1. Welcome and Introductions**

Jessica Richmond welcomed the group. Introductions were made. Welcome to new staff (Mrs. McGlade, Ms. Hanna & Ms. Linda) and families.

**2. Agenda Revisions and Approval**

Motion to approve Agenda approved by Melanie Shaw; seconded by Ashley James; carried.

**3. Revisions and Approval of Minutes**

Motion to approve May 17th, 2022 minutes approved by Melanie Shaw; seconded by Ashley James; carried.

Motion to approve June 14th, 2022 minutes approved by Melanie Shaw; seconded by Ashley James; carried.

**4. Chair's Report and Correspondence**

Nothing new to report at this time.

**5. Principal's Report**

- Good start up to the year
- Yard has changed a bit. New pathways, sensory sandbox, new balls.
- Base for future new play structure is in and ready
- Council members should check out South Branch Public School website for their new structure
- New staff. Mrs. Maggie McGlade is teaching English and Social Studies in the 4/5/6.
- Ms. Linda is a student monitor in the mornings.
- Additional EA helping out for the first 10 days of school in the Kindergarten class
- Baseline assessments are being done
- Looking forward to meet the teacher tomorrow night (Wednesday September 14<sup>th</sup>)
- Milk and pizza starting up in October

**6. Treasure's Report**

Current Balance is \$23,409.32

Karla is going to e-mail Melanie the Spreadsheet of the breakdown of all the funds to put into the minutes for anyone that would like to see it.

Motion to transfer \$2000 that was for old Algonquin pathways project to the new play structure funds approved by Angela Bontes; seconded by Melanie Shaw.

## 7. Activities and Fundraising

- **Allocation of Funds for the 2022-2023 school year**
  - Classroom Discretionary fund (JK/SK, Grade ½, Grade 2/3, Grade 4/5/6)  
- \$275/class
  - Principal Discretionary Fund - \$500
  - Library fund (for purchase of new books, furniture etc.) – Sue will talk to our information technologist to see what she feels we may need and report back next meeting
  - Lanark Era Subscription - \$100
  - Virtual Field Trips – Kate checked into scientist in the classroom and they are currently still virtual (not in person yet). Will discuss further in the year about costs if we do this again.
  - P.D.C.I. Graduation Bursary – Sue offered this to be paid for out of the school funds (as it did last year).
  - Clubs – will put a motion forward at the time of any clubs being started up with any money requested.
  
- **DCS Parent Council 2022-2023 Election**

**The following Self Nominations filed for positions to date are as follows:**

  - Chair – Kelly Ireton
  - Co-Chair Position – Jessica Richmond
  - Treasurer - Karla Graungaard
  - Secretary – Melanie Shaw
  - Teacher Rep – continue to share responsibilities
  - Community Rep – \_\_\_\_\_
  - Communications Liaison (New Position) 1-2 Members responsible for communication events/new/etc to DCS families, preparing Facebook posts?, Email list?, newsletter? – \_\_\_\_\_
  - Addition voting members – Ashley James, Angela Bontes
  
- **Parent Council Insurance**
  - We do need to have it. Sue will find out information on what we need to do to get it and let Kelly know.
  
- **Meet the Teacher BBQ**
  - Motion put forward for Parent Council to absorb remaining balance of Meet the Teacher BBQ costs after families pay \$1 for drinks, \$2 for hotdogs and \$3 for hamburgers approved by Karla Graungaard; seconded by Melanie Shaw.
  - Parent Council to set up a table at the BBQ? Yes.
  - Cookies and chips have also been donated

- **Daycare discussion**
  - Some daycare parent concern after being told they didn't have spots for their children this past summer. The daycare is an outside agency so will need to contact Kevin or Anne Marie regarding their capacity level and if there will be spots available for next year after being down a staff member as of the end of August.
  
- **Police checks**
  - These are mandatory for anyone who wants to volunteer or work with any of the students
  - They are all done online now and need to be completed every year
  
- **Apple Crisp Day**
  - Going to have an apple crisp day for the students
  - Friday October 7<sup>th</sup>, 2022
  - Parent Council members and any other parents who wish to make apple crisps and send in for the students
  - Karla is going to contact Joy to see if she would make some
  - Will have Ice Cream to serve with the apple crisp (Angela offered to pick that up)
  - Melanie and Ashley have volunteered to come in on that Friday to dish up and help serve to the students
  
- **FUNDRAISING – Wood Raffle**
  - Need businesses permission to sell tickets there
  - Did Stephanie get business approval or just Town Hall? We need to get business approval
  - Kelly has the tickets
  - Draw date is November 1<sup>st</sup>, 2022
  
- **Halloween Dance**
  - Parents Council is still interested in doing this
  - Pre packaged food
  - Proceeds to go towards new Play Structure
  - Date??
  - Decorations??
  - DJ??
  
- 8. **Other**
  - School Sports – No formal information from Board et. Sue will know know/have more information after her meeting Wednesday September 14<sup>th</sup>, 2022 and report back.
  
- 9. **Next Meeting Date:** Tuesday October 11/2022 @ 6:30pm Drummond Learning commons